

GHANA WASH PROJECT | *Small Grants Facility*

RELIEF INTERNATIONAL: www.ri.org

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The Ghana Water, Sanitation and Hygiene (GWASH) Project is a four-year USAID-funded initiative to improve rural water, sanitation, and hygiene in Ghana. The Ghana WASH Project is being implemented by Relief International, Winrock International, and the Adventist Development Relief Agency (ADRA). Working with local actors and community members, the Ghana WASH Project is engaged in five regions, 22 districts, and more than 160 communities to assist in the achievement of Ghana's national WASH goals. Relief International serves as the lead organization on the project, ADRA provides technical expertise in water and sanitation, and Winrock International provides technical expertise in hygiene/behavior change communication.

What is the Small Grants Facility?

The GWASH Project seeks to find and support local solutions to the challenges facing the WASH sector, and we want YOU to be part of the solution! The GWASH Project covers underserved peri-urban and rural communities in Greater Accra, Volta, Central, Western, and Eastern Regions. Through the Small Grants Facility, we will provide seed funding for innovative, locally-driven solutions and activities. Small grants will be awarded to community groups and associations in districts where we already work, to broaden the impact of our activities.

What are the Focus Areas for Activities?

The Small Grants Facility focuses primarily on the "software" component of water and sanitation—ensuring continued function and use of facilities. Grant requests for the provision of "hardware" (e.g. boreholes, latrines, etc) won't be excluded, but software activities must be integrated into these proposals.

Preliminary activities to be supported include hygiene promotion, social marketing, civic participation and advocacy, supply chain strengthening, infrastructure provision and repair, management of water and sanitation supply, community monitoring and support, and innovative technology solutions. *Please see the illustrated grants scheme table on page 3 for more information, and for a guide on sample activities.*

Who is Eligible to Apply for a Small Grant?

The following organizations are eligible to apply for funding:

- Latrine artisans
- Pump mechanics, Mobile mechanics
- Parent Teacher Associations (PTAs),
- School Management Committees (SMCs)
- Clinic groups
- Behavior Change Groups (BCC groups)
- Local NGOs
- Water & Sanitation Committees/Water & Sanitation Development Board
- Environmental Health Assistants (EHAs)
- District Steering Teams (DSTs)
- Community groups and association (e.g. women's groups, youth groups, fun clubs, etc)
- Local entrepreneurs
- Winners of RI's Innovation Technology competition
- Peace Corps Volunteers working in our project regions (would apply on behalf of one of the above listed entities, or a similar entity)



Improving hygiene



Improving water access



Improving sanitation



USAID | **GHANA**
FROM THE AMERICAN PEOPLE



How Much Funding is Available?

The Small Grants Facility will consider funding reasonable requests, based upon the activity. Recipients receive a portion of the funds up front. Upon achieving specified targets, they then receive additional funding. Recipients must provide documentation of work, photos as appropriate, and justification for their activities.

What is the Time Frame & Geographical Focus?

Grant applications will be accepted on a rolling basis through March 2013. Small grants would be disbursed for activities to take place through June 2013.

The Ghana WASH Project works in more than 160 communities in 22 districts across five regions (see chart at right). As much as possible, the Small Grants Facility aims to support activities in the districts we are already at work. Grant requests for areas outside our purview will be considered on an ad-hoc basis.

How Can I Apply for a Small Grant?

Proposals for projects are to be submitted using the Small Grant Facility Application Form. Complete all information as requested. To request and/or submit an application, please contact:

Relief International/Ghana WASH Project: www.ghanawashproject.org

Postal Address: Box CT 4808, Cantonments - Accra, Ghana

Telephone: **0302 522075**

E-mail: **victoria.okoye@ri.org**

(be sure to include "Small Grants Facility" in the subject line of your email)

Completed applications will be accepted in either hard or soft copy format. Applications must include:

- Project title
- Applicant's legal status
- Presentation of organization, including degree of experience in relevant technical areas
- Background & rationale for proposing the activity
- Project definition, description, objectives & goals
- Organization & project implementation responsibilities
- Time frame for activity
- Expected products & outcomes
- Strategy for implementation
- Proposed payment/deliverable schedule
- Annex 1: Complete Budget
- Annex 2: Monthly work plan
- Annex 3: Demonstrated technical, organizational and financial management capacity

Proposals should have the following characteristics:

- Applicant should be certified as having credibility and reliability by an opinion leader, minister of religion or the Municipal/District Assembly Coordinating Director. Name, telephone number, postal address and email address (if possible) should be stated for both the applicant and the reference.
- Proposal should contain an element of innovation and sustainability
- Applicant should demonstrate its ability to contribute at least 10 percent of total grant amount in cash or in kind, and this should be detailed in the proposal (Annex 3).
- Applicant should have prior experience of activity for which the application is being made.
- Applicant should demonstrate a reasonable level of financial management.

Please note that applications will be considered on the basis of technical merit; the organization's past performance; gender considerations and potential advantages for women, youth and other marginalized groups; and cost effectiveness and cost realism.

SMALL GRANT FACILITY: GWASH Geographic Areas for Collaboration

**We are happy
to consider
Small Grants
applications
from PCVs
based in any of
the following
regions:**

Western Region

Central Region

Eastern Region

Volta Region

**Greater Accra
Region**

ILLUSTRATIVE GRANT SCHEME

| SMALL GRANT CATEGORIES | Behavior Change, Mobilization & Social Marketing | Civic Participation | Supply Chain Strengthening | Provision and Repair of Watsan Services | Management of Urban Water & Sanitation | Community Monitoring & Support | Innovative Technology Solutions |
|--|---|---|--|---|---|--|---|
| EXAMPLES OF ELIGIBLE CANDIDATES | Community Watsan Committees School groups Clinic groups | Local NGOs Local community groups | Social entrepreneurs Community groups | Social entrepreneurs Latrine artisans Pump technicians | Social entrepreneurs LNGOs | EHAS LNGOs | Winners of Appropriate Technology Competition |
| EXAMPLES OF SMALL GRANT FACILITY ACTIVITIES | School-led hygiene promotion Development and dissemination of BCC materials Community workshops Drama / puppetry | Capacity building in importance of and avenues for civic participation Advocacy activities | Establishment of integrated maintenance centers Negotiations with pump manufacturers Negotiations with spare parts manufacturers Establishment of spare parts manufacturing or distribution venture | NO INSTITUTIONAL LATRINES Watsan Marts Mobile Mechanics Establishment of Information systems for information on reputable mechanics for water or latrine maintenance technicians Seed money for entrepreneurs who would like to extend and manage water systems to reach higher populations, especially in peri-urban areas. | Management of pipe schemes Management of public latrines | Support funding for costs associated with monitoring and support | Seed funding for manufacture, distribution, and marketing of appropriate technology solutions |

NOTE: This illustrative grant scheme is intended to serve as a guide only to demonstrate example candidate organizations and activities for the various categories for the Small Grants Facility.